

A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, August 19, 2025 in the Harbor West Office Building, 426 Ransom Road, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Richard Palmietto; Commissioner John T. Morris; and, Secretary B. Kirk Pruitt were present. Also, present were Attorney Desiree Voth; Harbor Manager Fred Ruff; Office Manager Yvonne Stonebraker; Project Consultant David Wendel; and Holly Clark & Ross McElwee with Brenda P. McElwee P.C.

#### **1. CALL MEETING TO ORDER.**

Chairman Palmietto called the meeting to order at 12:36 P.M.

**2. TENANT'S/CITIZEN'S COMMENTS.** (Tenants comments is intended for matters that are not scheduled on the agenda. No action can be taken at this time. A recording is made of the meeting so please state your name and slip number.)

There were none.

#### **3. CONSIDER AND ACT:**

##### **3a) Approving the 2024 Audit presented by Holly Clark with Brenda P. McElwee P.C.**

Auditor Holly Clark stated the San Patricio County Navigation District was in excellent health. She stated revenues increased by \$6,578 and expenses decreased by \$20,494 from a year ago.

Commissioner Morris made a motion to approve the 2024 Audit presented by Holly Clark with Brenda P. McElwee, P.C. Secretary Pruitt seconded the motion and the motion carried unanimously.

##### **3b) Approving the Revised Budget presented by Project Consultant David Wendel.**

Project Consultant David Wendel stated his Proposed 2026 Budget presented in May 2025 was drawn up with M & O Tax Rate options. Since then, the SPCND #1 decided to suspend levying a maintenance tax. Project Consultant Wendel stated he had revised the 2026 budget with M & O Tax Rate Options removed.

Commissioner Morris made a motion to approve the revised budget presented by Project Consultant David Wendel. Secretary Pruitt seconded the motion and the motion carried unanimously.

##### **3c) Approving the Regular Minutes of July 15, 2025.**

Commissioner Morris made a motion to approve the Regular Minutes of July 15, 2025. Secretary Pruitt seconded the motion and the motion carried unanimously.

##### **3d) Approving the Treasurer's Report for July 2025.**

Commissioner Morris made a motion to approve the Treasurer's Report for July 2025. Secretary Pruitt seconded the motion and the motion carried unanimously.

##### **3e) Approving Windstorm Insurance quote from TWIA for \$7,733 for year 10/2025 to 9/2026.**

Commissioner Morris made the motion to approve Texas Windstorm Insurance for \$7,733 for year 10/2025 to 9/2026. Secretary Pruitt seconded the motion and the motion carried unanimously.

#### **4. MANAGER'S REPORTS.**

**4a) Harbor Manager Ruff** – stated he had worked on regular maintenance around the navigation district; working on having boats removed from the C/D Center Pier; A-12 will be paying for a new cradle for his slip; put up caution tape around the large fishing pier in East Harbor; and was looking

into cost to turn O-Section into covered slips with lifts for bay boats.

- 4b) Office Manager Stonebraker** – stated she had worked on moving boats off C/D Center Pier and into empty slips around the navigation district; discussed abandoned derelict boats moved out by House of Boats; and, certified letters sent to B-14 Mike Dobbs and

**5. EXECUTIVE SESSION.**

**5a) Retire to Executive Session – Pursuant to Texas Government Code:**

Chairman Palmietto retired to Executive Session at 1:51 P.M.

**551.071 – Consult with Attorney(s) Including Matters Related to Litigation – Randy Mathews Lease Agreement**

**551.074 – Deliberations Regarding Personnel Matters; Including Termination – Employee Raises**

**5b) Reconvene in Open Session – Consider and Act on Executive Session item(s): Texas Government Code:**

Chairman Palmietto reconvened in Open Session at 1:59 P.M.

**551.071 – Consult with Attorney(s) Including Matters Related to Litigation - Randy Mathews Lease Agreement**

No action taken.


**551.074 – Deliberations Regarding Personnel Matters; Including Termination - Employee Raises**

Chairman Palmietto made a motion to approve employee raises for Harbor Manager Ruff; Office Manager Stonebraker; and, Part-time Maintenance Fernandez. Commissioner Morris seconded the motion and the motion carried unanimously.

**6. ADJOURNMENT.**

Chairman Palmietto adjourned the meeting at 2:05 P.M.

  
Board Secretary

  
Office Secretary

Approved during the meeting held on August 19 2025.