

**A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, May 17, 2022 in the Harbor West Office Building, 426 Ransom Road, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Richard Palmietto, Commissioner Patrick King and Secretary Dean Thomas were present. Also, present were Attorney Arnold Govella, Maintenance Tech Fred Ruff and Office Manager Yvonne Stonebraker.**

**1. CALL MEETING TO ORDER.**

Commissioner Palmietto called the meeting to order at **1:37 P.M.**

**2. TENANT'S COMMENTS.** (Tenants comments is intended for matters that are not scheduled on the agenda. No action can be taken at this time. A recording is made of the meeting, please state your name and slip number.)

There were none.

**3. CONSENT AGENDA:** All Consent Agenda items listed are considered to be routine by the Commissioner's. Commissioners have been furnished documentation on each item, and all such items may be acted upon by one vote without being discussed separately unless requested by the Commissioner's:

**3a) Approving the Regular Minutes of April 19, 2022.**

Commissioner King made a motion to approve the Regular Minutes of April 19, 2022. Chairman Palmietto seconded the motion and the motion carried unanimously.

**3b) Approving the Treasurer's Report for April 2022.**

Commissioner King made a motion to approve the Treasurer's Report for April 2022. Secretary Thomas seconded the motion and the motion carried unanimously.

**4. CONSIDER AND ACT ITEMS:**

**4a) Discussion regarding the BIL-MIK Lease.**

Attorney Govella stated he drew up a letter to send the Mr. Randy Mathews for the negotiation of his lease. He stated the letter will need to be sent on navigation district letterhead and signed by Chairman Palmietto.

**5. MANAGERS REPORTS.**

**5a) Harbor Manager – Report given by Maintenance Tech Fred Ruff.**

Mr. Ruff stated the B-Section wood bumpers were removed by Michael Dobbs, pier between D-5/6 was repaired, replaced the water heater in the tenant bath house, had several complaints of a man and woman staying in the men's restroom overnight, having a problem acquiring pilings for the district.

**5b) Office Manager**

21 Open slips (20 last month); 55 leases received (39 last month); 16 tenants haven't paid 2nd quarter; Audit will be on June agenda

**6. FUTURE AGENDA ITEMS.**

2021 Audit for the SPCND #1

**7. EXECUTIVE SESSION - Retire to Executive Session at 2:32 P.M. - Pursuant to Texas Local Government:**

**7a) 551.074 – Deliberation regarding personnel matter**

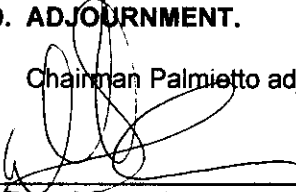
**8. Reconvened in Open Session at 2:54 P.M. – Consider and Act on findings of Executive Session - Texas Local Government Code:**

**8a) 551.074 – Deliberation regarding personnel matter**

It was consensus of the Commissioner's to move Maintenance Tech Fred Ruff into the Harbor Manager position with a \$2.00 raise and to give Office Manager Yvonne Stonebraker a \$2.00 raise, as well. The Commissioner's thanked Mr. Ruff and Ms. Stonebraker for everything they do. Chairman Palmietto stated the raises would begin on next pay period (May 28<sup>th</sup>, 2022.)

**9. ADJOURNMENT.**

Chairman Palmietto adjourned the meeting at **3:00 P.M.**



**Board Secretary**



**Office Secretary**

Approved during the meeting held on 6-21-22.