

A Regular Meeting of the San Patricio County Navigation District No. 1 (SPCND #1) was held on Tuesday, August 13, 2019 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Richard Palmietto, Commissioner Patrick King and Secretary Dean Thomas were present. Also, present were Attorney Allen Lawrence, Commissioner Precinct #4 Howard Gillespie, and Office Manager Yvonne Stonebraker. Harbor Manager James Hale was absent

PUBLIC NOTICE IS GIVEN THAT THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY ELECT TO GO INTO EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPENING MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE NAVIGATION DISTRICT COMMISSIONERS ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER:

551.071 - CONSULT WITH ATTORNEY(S) INCLUDING MATTERS RELATED TO LITIGATION; 551.072 - DELIBERATION REGARDING REAL PROPERTY; 551.073 - DELIBERATION REGARDING PROSPECTIVE GIFT(S) OR DONATION(S); 551.074 - DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION; 551.076 - DELIBERATION REGARDING SECURITY DEVICES AND SECURITY AUDITS; AND, 551.87 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

UPON COMPLETION OF THE EXECUTIVE SESSION, THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY, IN AN OPEN SESSION, TAKE SUCH ACTION AS APPROPRIATE ON ITEMS DISCUSSED IN AN EXECUTIVE SESSION.

1. CALL THE MEETING TO ORDER.

Chairman Palmietto called the meeting to order at 1:30 P.M.

2. CONSIDER AND ACT ON REGULAR MINUTES OF JULY 9, 2019.

Secretary Thomas made a motion to approve the Regular Minutes of July 9, 2019. Commissioner King seconded the motion and the motion carried unanimously.

3. CONSIDER AND ACT ON TREASURER'S REPORT FOR JULY 2019.

After a brief discussion, Secretary Thomas made a motion to approve the Treasurer's Report for July 2019. Commissioner King seconded the motion and the motion carried unanimously.

4. CONSIDER AND ACT ON COVERED PICNIC TABLES FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1 WEST HARBOR.

Secretary Thomas stated building a covered picnic table beside the new West Harbor Restroom/Shower would hinder parking for boaters. He stated on the weekends, the parking lot would get so packed boaters park in slip tenants parking spots. He stated from the West Harbor Restroom/Shower to the railroad tracks would be a bad place for a covered picnic table.

Commissioner King agreed with Secretary Thomas and stated he had been out several times on weekends and the parking lot would be so packed boaters would park on Ransom Road.

Chairman Palmietto stated the previous SPCND #1 Commissioners wanted a covered picnic table next to the restroom for shelter for people waiting to get into the restroom/shower.

Attorney Lawrence stated since no construction had commenced, the commissioners could make a motion to terminate the agreement.

Secretary Thomas made a motion to terminate the agreement with G.C. Construction for covered picnic pavilions and would discuss this item at a future date. Commissioner King seconded the motion and the motion carried unanimously.

5. CONSIDER AND ACT ON ABANDONED BOATS LEFT IN THE SAN PATRICIO COUNTY NAVIGATION DISTRICT HARBORS.

After a brief discussion, it was consensus of the SPCND #1 Commissioners to continue with the foreclosure process regarding the abandoned boats.

6. REVIEW AND DISCUSS THE SAN PATRICIO COUNTY NAVIGATION DISTRICT BOUNDARY MAP.

The SPCND #1 Commissioners discussed the formation, powers and duties, future development or broadening the boundary lines and possibly adding a boat launch & observation deck at the end of FM 2725, within the San Patricio County Navigation District boundaries.

Commissioner Precinct #4 Howard Gillespie stated he would contact Mr. Dennis Knippa to see if he would give a presentation on his proposed boat launch/ramp.

Commissioner Precinct #4 Howard Gillespie left the meeting at 2:40 P.M. to attend another scheduled meeting.

7. REVIEW AND DISCUSS TENANT RENT WITH THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.

The SPCND #1 Commissioners discussed the Aransas Pass Yacht Club, Mathews Resorts and Lac Mai's Bait Stand agreements, rent payments, options to renew, and lease terms.

8. REVIEW AND DISCUSS EMPLOYEE SCHEDULES WITH THE NAVIGATION DISTRICT #1.

Secretary Thomas stated on his down time from guide fishing, he spends time on the SPCND #1 grounds i.e. maintaining his boat, walking his dogs, etc. and hasn't seen any employees moving about.

He asked if the SPCND #1 employees had a time clock.

Office Manager Stonebraker stated no.

Secretary Thomas asked how over-time hours were verified.

Office Manager Stonebraker stated the employees were on an honor system and that employees fill out and turn in paper time sheets.

Secretary Thomas stated he would like to have an agenda item for next meeting regarding a time clock system for the SPCND #1 employees.

9. CONSIDER AND ACT ON THE HARBOR MANAGER'S REPORT.

Chairman Palmietto gave the Harbor Manager Report for James Hale: Fixed potholes in East Harbor; re-built steps at F-01; O-04 & O-08; re-built rafters for meter loops located at D-13 & E-18; fixed men's toilet at East Harbor Restroom; changed out A-Section lightbulbs; started clearing perimeter area by railroad tracks; called D-33 Clyde Douglas about boat alarm going off; worked on lift station in harbor manager office restroom; fixed D-07 electrical plug; and had John Felix fix the men's restroom window unit at West Harbor Restroom.

10. REVIEW AND DISCUSS TENANT'S ACCOUNTS RECEIVABLE AGING SUMMARY AND, OFFICE MANAGERS REPORT.

Office Manager Stonebraker reported: Tenants who have not paid their 3rd Quarter Statements and re-sent statements with \$100.00 penalty included on 08/05/2019 for A-30 Nevitt \$782.30; C-12 Smithers \$581.00; D-18 Nelson \$581.00; D-34 Morris \$581.00; E-03 Schick \$562.30; E-15 Gilliland \$562.30; and, F-12 Smith \$640.40 totaling \$4,290.30.

Tenants who have not paid their 2nd and 3rd Quarter Statements: Re-sent statements with \$100.00 penalty included on 05/05/2019; gave the order to chain boats on 08/09/19 for C-07 Vierling \$1,262.00; D-16 Sands \$1,353.20; and, O-11 Mathews \$1,225.60 totaling \$3,840.80

June 27, 2019 - Notified B-04, C-04, C-08 and E-06 of foreclosure notice if payment wasn't made by July 30th. August 5, 2019 – sent first foreclosure notice return receipt request.

Gathering information for last FEMA project – Project 03825 Buildings and Equipment. New fire-resistant doors for office building and harbor manager building delivered July 31st. Installation for both doors completed on August 5th. Waiting for painter to paint both doors.

Office Manager Stonebraker stated E-03 had submitted payment and removed from the list and D-16 had paid the 2nd quarter statement and was still behind on 3rd quarter statement.

11. TENANT'S COMMENTS. (TENANTS COMMENTS IS INTENDED FOR MATTERS THAT ARE NOT SCHEDULED ON THE AGENDA. A RECORDING IS MADE OF THE MEETING SO PLEASE STATE YOUR NAME AND SLIP NUMBER.)

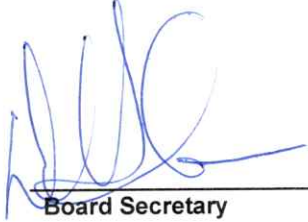
There were none.

12. REVIEW AND DISCUSS FUTURE AGENDA ITEMS.


- Possible presentation by Mr. Dennis Knippa regarding a boat launch at the end of FM 2725.
- Time clocks for SPCND #1 Employees

13. ADJOURNMENT.

Chairman Palmietto adjourned the meeting at 3:00 P.M.



Board Secretary



Office Secretary

Approved during the meeting held on 9-10-19.