

**A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, March 13, 2018 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman J.M. Attaway, Commissioner Richard Palmietto and Secretary Hector Rios were present. Also present were Attorney Allen Lawrence, Harbor Manager James Hale and Office Manager Yvonne Stonebraker. Commissioner Precinct 4 Howard Gillespie was absent.**

**1. CALL MEETING TO ORDER.**

Chairman Attaway called the meeting to order at 1:34 P.M.

**2. CONSIDER AND ACT ON REGULAR MINUTES OF FEBRUARY 13, 2018.**

Secretary Rios made a motion to approve the Regular Minutes of February 13, 2018. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**3. CONSIDER AND ACT ON TREASURER'S REPORT FOR FEBRUARY 2018.**

Secretary Rios made a motion to approve Treasurer's Report for February 2018. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**4. CONSIDER AND ACT ON AWARDING EMERGENCY BID FOR REPLACEMENT OF TENANT STORAGE BOXES DESTROYED BY HURRICANE HARVEY, AUGUST 25, 2017.**

Chairman Attaway stated the tenants would like to have the same kind of dock boxes the SPCND #1 had before Hurricane Harvey (08/25/17).

Secretary Rios stated according to the flood zone the SPCND #1 sits in, if the original dock boxes were brought back they would need to be built up by almost nine feet in height.

It was the consensus of the SPCND #1 Commissioners that replacing the damaged/destroyed dock boxes with the exact same dock boxes would be too expensive.

Commissioner Palmietto made a motion to approve the purchase of forty-eight (48) Dock Boxes – 7' Low Profile Deck Box 85"W x 20"D x 18"H \*Includes Lid Lifts totaling \$26,205.28, and if tenants wanted to keep existing dock boxes, it would be up to them to repair themselves. Secretary Rios seconded the motion and the motion carried unanimously.

**5. CONSIDER AND ACT ON BOTTOM OBSTRUCTION IN THE SAN PATRICIO COUNTY NAVIGATION DISTRICT AND DISCUSS POSSIBLE ACTION.**

No action taken.

**6. CONSIDER AND ACT ON ALTERNATE MAINTENANCE PROCEDURES FOR RESTROOMS TO DETERMINE COMPENSATORY TIME.**

Secretary Rios stated after Hurricane Harvey damaged the San Patricio County Navigation District, Harbor Manager Hale had accumulated a lot of Compensatory Time (Comp Time). He stated Harbor Manager Hale has been taking off full days and half days to burn the Comp Time and the Navigation District really needs him at work. Secretary Rios would like to hire a person to open, close and clean the restrooms so the job doesn't fall on the Harbor Manager.

After a brief discussion, Chairman Attaway made a motion to allow the re-hire of Mr. David Trent as a part-time employee and if Mr. Trent was un-available, to allow the hiring of someone who will focus on the restrooms. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**7. CONSIDER AND ACT ON HIRING A CONTRACTOR TO COMPLETE THE SAN PATRICIO COUNTY NAVIGATION DISTRICT RESTROOMS.**

No action taken.

**8. CONSIDER AND ACT ON HARBOR MANAGER'S REPORT.**

Harbor Manager Hale stated he was still hauling debris and working on needed repairs; had to pump out slip E-04's vessel (tried to get a hold of owners) not sinking, recent rain water had accumulated in vessel; hired diver Monte Shugart for F Section debris removal (plastic fence slats removed from water); hauled off a saturated palm tree dumped over by the park area; C-01-Bruce Whitney's boat (damaged by Hurricane Harvey) hauled out and fees paid; repaired another leak at fish cleaning table; received bids on lights for park area and fishing pier; Mr. Peter Pate of Channelview, Texas bought Mr. John Austin's boat located in slip B-03 and would like to keep said slip (unpaid rental fees \$3,153.60).

Secretary Rios made a motion allowing Mr. Pate to lease Slip B-03 if Mr. Pate agreed to pay \$1,000.00 toward John Austin's unpaid rental fees; pay for the rest of March 2018 rental fees (\$6.88 per day for 19 days = \$130.72) and to pay the second full quarter of 2018 \$619.60, for a total of \$1,750.32. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**9. TENANT'S COMMENTS. (TENANTS COMMENTS IS INTENDED FOR MATTERS THAT ARE NOT SCHEDULED ON THE AGENDA. A RECORDING IS MADE OF THE MEETING SO PLEASE STATE YOUR NAME AND SLIP NUMBER.)**

Mr. Luis Buentello stated he was with Texas Congressman Blake Farenthold's office and was present to let the San Patricio County Navigation District #1 know if they needed anything to please don't hesitate to contact Congressman Farenthold's office.

**10. REVIEW AND DISCUSS TENANT'S ACCOUNTS RECEIVABLE AGING SUMMARY/OFFICE MANAGER REPORT.**

Office Manager Stonebraker stated there were still 5 tenants who have not paid their 1<sup>st</sup> Quarter slip rental payments and 4 tenants who were 2nd Quarter slip rental payments behind. She stated the SPCND #1 had received their ValueBank Visa Card; purchased the outside bulletin board (approved during the meeting) and the SPCND #1 has been assigned a FEMA Representative Mr. Nashat Sawaged, Program Delivery Manager. The Commissioners asked Office Manager Stonebraker to send tenants, who have not sent in their signed leases, a letter informing them the third quarter rates for slip fees would be transient rates at \$35 per day.

**11. REVIEW AND DISCUSS FUTURE AGENDA ITEMS.**

Due to Commissioner Palmietto and Secretary Rios being absent the second Tuesday in April (regular scheduled meeting is April 10, 2018), the April meeting will be held Tuesday, April 3, 2018. (Due to conflicting schedules, April 2018 meeting was moved to the 18<sup>th</sup> of April.)

**12. PUBLIC NOTICE IS GIVEN THAT THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY ELECT TO GO INTO EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPENING MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE NAVIGATION DISTRICT COMMISSIONERS ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER:**

No Executive Session.

**551.071 - CONSULT WITH ATTORNEY(S) INCLUDING MATTERS RELATED TO LITIGATION:**

**551.072 - DELIBERATION REGARDING REAL PROPERTY:**

**551.073 - DELIBERATION REGARDING PROSPECTIVE GIFT(S) OR DONATION(S):**

**551.074 - DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION:**

**551.076 - DELIBERATION REGARDING SECURITY DEVICES AND SECURITY AUDITS:**

**551.087 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS:**

**13. UPON COMPLETION OF THE EXECUTIVE SESSION, THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY, IN AN OPEN SESSION, TAKE SUCH ACTION AS APPROPRIATE ON ITEMS DISCUSSED IN AN EXECUTIVE SESSION.**

14. ADJOURNMENT.

Chairman Attaway adjourned the meeting at 2:51 P.M.

  
Board Secretary

  
Office Manager

Approved during the meeting held on 4-18-2018.