

**THE SAN PATRICIO COUNTY
NAVIGATION DISTRICT NO. ONE
P.O. BOX 904
426 RANSOM ISLAND DR.
ARANSAS PASS TX 78335
Phone 361-758-1890**

The San Patricio County Navigation District No. 1 held a regular meeting on December 13, 2016 at 1:30 p.m. located Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336.

Commissioners Jay Attaway, Richard Palmietto, and Hector Rios, and Attorney Allen Lawrence were present.

Commissioner Attaway called the meeting to order.

Commissioner Rios made the motion to accept the minutes of the regular meeting held on November 8, 2016, but Attorney Allen Lawrence said that the main minutes needed to reflect that the commissioners adjourned to executive session regarding to personnel matters and then reconvened and no action was taken on the executive session. Attorney Mr. Lawrence said Beth has a separate set of minutes for the executive session recorded which we do not do in recording meetings. Attorney Mr. Lawrence has spoken to Beth on this. Attorney Allen Lawrence asked that a motion to approve the minutes subject to those corrections need to reflect that the commissioners recessed to executive session and came back out of executive session to reconvened the meeting and no action taken on personnel matters to the executive session. Commissioner Rios amended the motion the minutes to reflect the corrections. Commissioner Attaway seconded the motion which passed unanimously by the commissioners.

Commissioner Rios moved to accept the treasurer's report for the month of November 2016. Commissioner Palmietto seconded the motion. Commissioners voted aye unanimously.

Commissioner Rios moved to give SPND employees a bonus for the year 2016. It was decided that Joe Narvaez and Beth Rice would receive two weeks (80 hrs.) paid bonus and James Hale would get one week (40hrs.) bonus check. Commissioner Palmietto seconded the motion which passed.

Commissioner Rios moved to accept the bonds for the commissioners for the year 2017 which costs \$120.00 from Victor O. Schinnerer. Commissioner Palmietto seconded it and the motion carried.

Commissioners moved to accept the Medical, Dental, and Life insurance through the San Patricio County for the Navigation District employees for the year 2017. Commissioner Attaway seconded the motion. Commissioners voted aye unanimously.

Commissioners Rios moved to accept the 11.96% supposed minimum amount and if that rings true then SPND would accept the 11.96% minimum. However, if it does not pertain to SPND since we are off the tax roll that we match the 7% to the contribution retirement fund. Commissioner Palmietto seconded the motion which carried unanimously.

Commissioner Rios moved to give Joe Narvaez and Beth Rice a 3% cost of living increase and James Hale to stay the same. The motion carried. Commissioner Rios moved to table the budget for the year 2017 so that Brenda McElwee could make adjustments accordingly. Commissioner Palmietto seconded it. The motion carried.

Commissioner Rios moved to deduct the \$370.00 annual fire inspection amount and pay \$1417.10 to Automatic Fire System Company (AFSCO). Commissioner Palmietto seconded the motion. Commissioners voted unanimously.

Discussion broke out on which contractor to select and it was decided to go with Mr. Martinez who bided at \$40,285.75. It was suggested to get an outline of a payment schedule and a completion date with the contractor. Where to put the restroom/ shower facility was discussed at length. Commissioner Rios moved to table the construction of restrooms with showers and that no action to be taken until further information could be obtained. It would be discussed at the January meeting. Commissioner Palmietto seconded the motion which carried unanimously.

Commissioner Palmietto moved to increase slip rental rates by 10% effective by January 2017. Commissioner Attaway seconded it which carried unanimously. The secretary is to send out letters and lease agreements.

Commissioner Palmietto moved to table the lighting on the fish tables and office lighting and get new two bids and replacing with L E D lighting to save on costs. Commissioner Rios seconded it and it passed.

Commissioner Attaway amended the motion to increase slip rental rates to reflect a 15% increase for Section A and B (covered slips) and a 10 % increase for Sections C/D, D(1-18), E, F, G&O. Also, to collect a \$10.00 monthly fee for maintenance fee which is effective January 1, 2017. Commissioner Palmietto seconded it which carried.

Harbor Managers report: Joe reported that repairs were made on the handicap ramps over in the East side of harbor. Smart Docks did repairs by putting bolts on the pilings. C17 sailboat was given away and the slip was rented. The F section had repairs to the privacy fence. James Hale shredded tires found in the dumpster. D13 had its ropes retied. The pilings were discussed and that perhaps Monty Shuggart could be the diver to inspect which pilings needed to be replaced. Joe Narvaez announced that he was thinking of retiring at the end of January 2017. Joe said he would come back part time basis if needed.

Tennant's comments: Concerns from Greg Uselton D20 were voiced.

Tennant's accounts receivables: Refer to SPND Billing A/R Aging Summary B-03 John Austin to pay for 4th quarter rent in December.
D-08 Charlie Westmoreland (cut the chain to his boat & is now being prosecuted for criminal charges); Update from Mr. Lawrence that Mr. Westmoreland faces grand jury in December.

Bills were approved for payment. The meeting was adjourned.

Secretary, 
