

**THE SAN PATRICIO COUNTY
NAVIGATION DISTRICT NO. ONE
P.O. BOX 904
426 RANSOM ISLAND DR.
ARANSAS PASS TX 78335
Phone 361-758-1890**

The San Patricio County Navigation District No. 1 held a regular meeting on Tuesday April 14, 2015 at 1:30 p.m. located Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336.

Commissioners Jay Attaway, Hector Rios, Richard Palmietto, and Attorney Allen Lawrence were present.

Commissioner Attaway called the meeting to order at 1:30 p.m.

Commissioner Rios moved to accept the minutes of the regular meeting held on March 10, 2015. Commissioner Attaway seconded the motion. The motion carried.

Commissioner Palmietto moved to approve the treasurer's report for the month of March 2015. Commissioner Rios seconded the motion. Commissioners voted yes unanimously.

After a lengthy discussion, Commissioner Attaway moved that the electrical meters be read once a quarter as suggested by our accounting firm. We have already established the \$10.00 a month fee and any additional kilowatts over and above the \$10.00 a month fee will be billed at 20 cents a kilowatt hour. The billing for the electrical in the city dock will start June 20th along with the rental income invoices going out at that time for the 3rd Quarter which includes the months of July, August, and September. Commissioner Rios seconded the motion. The motion carried.

Commissioner Rios moved to accept the quarterly rent fees beginning now instead of monthly rates. He said everybody will be on the same quarterly system and there will be no more monthly billing. A notice or some sort of letter is to go out informing the renters of the decision made at this meeting. This will go in effect

June 20th along with the next 3rd Quarter invoices to be sent. Commissioner Palmietto seconded the motion which passed unanimously.

Commissioner Rios made the motion to go with what is printed in the lease and with what the tenant agreed to when they signed the lease. The lease states that the tenants have to notify the lessor in writing thirty (30) days prior to termination of the then current lease period that lessee no longer desires to continue the lease. Commissioner Palmietto seconded it and it passed unanimously.

Commissioner Rios moved to advertise in the Progress newspaper the surplus office equipment. Commissioner Palmietto seconded it. The motion carried.

Commissioner Attaway moved to give a \$500.00 budget towards office supplies such as a filing cabinet and if anything else is needed then the Board will add to it. Commissioner Rios seconded the motion which passed.

Commissioner Attaway moved that Beth along with Mr. Lawrence start the foreclosure proceedings on Mr. Tom Fagan's account. Commissioner Palmietto seconded it. The motion carried.

After a long discussion on some concerns/complaints on the new lease agreement no actions were taken.

Commissioner Attaway moved to approve Rick Cable's bid of \$1,044.00 to lay conduit in the ditch provided by the SPND on the north side of the restrooms and east side of the marina at the boat ramp. Commissioner Attaway made the motion to award Marco Gonzales his bid of \$2,200 to dig ditches. Commissioner Rios seconded it and it passed unanimously.

Commissioner Attaway moved to forgive Mr. Westbrook's previous expenses of \$373.00 from 2014 as a write-off. Mr. Westbrook is to pay the current amount of \$380.00 by postmarked April 20th or pay the \$100.00 late fee charge additionally. Commissioner Palmietto seconded it. The motion carried.

Harbor Managers report: Joe reported:

Joe reported on the problems of the flushing system of the men's restroom around the park area. Joe bought some new parts for the restroom, but they didn't work. John put the old parts back on and now it works. Commissioner Attaway suggested that the old metal toilets might need to be replaced. Joe was told to look into replacing the old metal toilets.

Rick Cable is furnishing the conduit according to Joe. Commissioner Attaway said they can get started on it. The golf cart has problems. Joe says the wiring is bad and they will try to fix with the old parts that SPND has out there.

Tenant's comments: Ross asked about the AEP electrical meters: Ross inquired about SPND having new customers and it seems SPND has been paying for an electrician to pull a permit and for the city to inspect the work of the electrician. SPND is paying those fees and not passing them along. Ross asked does SPND bill back to the customer. The Board responded that each tenant is supposed to pay for an electrician themselves. SPND will bill back to the new customers.

Tenant's accounts receivables: Refer to SPND Billing A/R Aging Summary

The Board decided to chain the following customer's boats due to lack of payments more than two quarters in rent.

- C-07 Scott Vierling (no chain paid in full)
- C-17 Doug Eldridge (Jackie Woods-wife sent \$400.00/lease)
- D-08 Charlie Westmoreland (remains chained)
- D-28 Glenn Flowers (\$713.17)
- E-03 Jim & Ann Schick (no chain paid in full)
- E-11 William Westbrook (no chain paid in full)
- G-04 Tom Fagan (begin foreclosure procedures)
- O- 03 Angela Boose (\$598.00)

Bills were approved for payment.

The meeting was adjourned.

Secretary, _____

