

A Regular Meeting of the San Patricio County Navigation District No. 1 (SPCND #1) was held on Tuesday, November 12, 2019 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Richard Palmietto, Commissioner Patrick King and Secretary Dean Thomas were present. Also, present were Attorney Allen Lawrence, Harbor Manager James Hale and Office Manager Yvonne Stonebraker. Commissioner Precinct 4 Howard Gillespie was absent.

PUBLIC NOTICE IS GIVEN THAT THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY ELECT TO GO INTO EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPENING MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE NAVIGATION DISTRICT COMMISSIONERS ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER:

551.071 - CONSULT WITH ATTORNEY(S) INCLUDING MATTERS RELATED TO LITIGATION; 551.072 - DELIBERATION REGARDING REAL PROPERTY; 551.073 - DELIBERATION REGARDING PROSPECTIVE GIFT(S) OR DONATION(S); 551.074 - DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION; 551.076 - DELIBERATION REGARDING SECURITY DEVICES AND SECURITY AUDITS; AND, 551.87 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

UPON COMPLETION OF THE EXECUTIVE SESSION, THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY, IN AN OPEN SESSION, TAKE SUCH ACTION AS APPROPRIATE ON ITEMS DISCUSSED IN AN EXECUTIVE SESSION.

1. **CALL THE MEETING TO ORDER.**

Chairman Palmietto called the meeting to order at 1:30 P.M.

2. **CONSIDER AND ACT ON FINDINGS OF THE 2018 AUDIT PREPARED BY BRENDA P. MCELWEE, P.C.**

Ms. McElwee stated the SPCND #1 current assets increased \$157,297 from a year ago due to insurance and grant proceeds received as a result from Hurricane Harvey; capital assets decreased \$7,649 from a year ago due to depreciation taken on fixed assets, current assets exceeded its total liabilities by \$602,695 and the district was in excellent financial health. She stated revenues decreased \$3,150 and expenses increased \$14,146.

Chairman Palmietto made a motion to approve the 2018 Audit prepared by Brenda McElwee, P.C. Secretary Thomas seconded the motion and the motion carried unanimously.

3. **CONSIDER AND ACT ON REGULAR MINUTES OF OCTOBER 8, 2019.**

Secretary Thomas made a motion to approve the Regular Minutes of October 8, 2019. Chairman Palmietto seconded the motion and the motion carried unanimously.

4. **CONSIDER AND ACT ON TREASURER'S REPORT FOR OCTOBER 2019.**

Secretary Thomas made a motion to approve the October 2019 Treasurer's Report. Commissioner King seconded the motion and the motion carried unanimously.

5. **CONSIDER AND ACT ON AWARDED BID FOR REPLACING RAFTERS IN SECTION B, WEST HARBOR, SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Harbor Manager Hale stated he had received 2 bids: Berryman Enterprise Inc and Mr. Rusty Parker.

Commissioner King stated the two bids were not the same. He stated Mr. Parker's bid only included 84 trusses with material and labor. Berryman Enterprise Inc. bid included along with the trusses, cross braces, plywood ceiling, bringing electrical up-to-code and a 40-yard dumpster.

Secretary Thomas stated he would like both bids to include the same items (trusses, cross braces, plywood ceiling, up-to-code electrical and 40-yard dumpster.)

Chairman Palmietto made a motion to table the bids until a revised bid was received from Mr. Rusty Parker. Commissioner King seconded the motion and the motion carried.

6. **CONSIDER AND ACT ON ALLOWING MR. ROD SPIVEY PLACING A LIFT IN E-SECTION LOCATED IN EAST HARBOR.**

Chairman Palmietto made a motion to deny the request of Mr. Rod Spivey placing a lift in E-Section located in East Harbor. Commissioner Thomas seconded the motion and the motion carried unanimously.

7. **CONSIDER AND ACT ON HIRING A MAINTENANCE HELPER FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Chairman Palmietto made a motion to allow Harbor Manager Hale to interview applicants and hire a Harbor Maintenance Employee. Secretary Thomas seconded the motion and the motion carried unanimously.

8. **CONSIDER AND ACT ON SCHEDULING BUDGET WORKSHOPS FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Passed.

9. **CONSIDER AND ACT ON THE HARBOR MANAGER'S REPORT.**

Harbor Manager Hale stated he repaired perimeter fence, removed storage shed at B-14, had Smart Dock work on A-1, had Mr. Chuck West measure depth in F-Section – 6' at slip F-15, Pelican Cove side was 3', filled in potholes in East Harbor, worked on boat ramp in West Harbor, had AEP fix light in D-Section, took a few loads of debris to county, pumped out boats at E-4, E-6, D-30, C-4 & O-1, re-tied boat at D-4, repaired cleats on West Harbor boat ramp, worked on cave-ins at East Harbor bulk head, fixed handrail on West Harbor boat ramp that somebody hit, and talked to Libby with SEA association on repairing West Harbor Fish Cleaning Station.

10. **REVIEW AND DISCUSS TENANT'S ACCOUNTS RECEIVABLE AGING SUMMARY AND, OFFICE MANAGERS REPORT.**

Office Manager Stonebraker stated 14 Tenants have not paid their 4th quarter statements, sending out late statements, 1 slip available – C-8, waiting for 3 confirmations – Slips E-02, E-09 & F-18, discussed Reliant Energy, Weston Insurance Windstorm Policy and updated the Commissioners on the Foreclosure proceedings.

11. **TENANT'S COMMENTS. (TENANTS COMMENTS IS INTENDED FOR MATTERS THAT ARE NOT SCHEDULED ON THE AGENDA. A RECORDING IS MADE OF THE MEETING SO PLEASE STATE YOUR NAME AND SLIP NUMBER.)**


There were none.

12. **REVIEW AND DISCUSS FUTURE AGENDA ITEMS.**

- 2020 Budget

13. **ADJOURNMENT.**

Chairman Palmietto adjourned the meeting at 3:13 P.M.



Board Secretary



Office Secretary

Approved during the meeting held on 12-10-19.