

**A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, March 12, 2019 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman J.M. Attaway, Commissioner Richard Palmietto and Secretary Hector Rios were present. Also, present were Attorney Allen Lawrence, Commissioner Precinct #4 Howard Gillespie, Harbor Manager James Hale and Office Manager Yvonne Stonebraker.**

**PUBLIC NOTICE IS GIVEN THAT THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY ELECT TO GO INTO EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPENING MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE NAVIGATION DISTRICT COMMISSIONERS ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER:**

**551.071 - CONSULT WITH ATTORNEY(S) INCLUDING MATTERS RELATED TO LITIGATION; 551.072 - DELIBERATION REGARDING REAL PROPERTY; 551.073 - DELIBERATION REGARDING PROSPECTIVE GIFT(S) OR DONATION(S); 551.074 - DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION; 551.076 - DELIBERATION REGARDING SECURITY DEVICES AND SECURITY AUDITS; AND, 551.87 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS**

**UPON COMPLETION OF THE EXECUTIVE SESSION, THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY, IN AN OPEN SESSION, TAKE SUCH ACTION AS APPROPRIATE ON ITEMS DISCUSSED IN AN EXECUTIVE SESSION.**

**1. CALL THE MEETING TO ORDER.**

Chairman Attaway called the meeting to order at 1:32 P.M.

**2. CONSIDER AND ACT ON REGULAR MINUTES OF FEBRUARY 12, 2019.**

Secretary Rios made the motion to accept the Regular Minutes of February 12, 2019 with corrections. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**3. CONSIDER AND ACT ON TREASURER'S REPORT FOR FEBRUARY 2019.**

Commissioner Rios made a motion to approve the Treasurer's Report for February 2019. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**4. CONSIDER AND ACT ON REQUEST OF MR. C.L. MOSS PAYING \$1,400 TOWARD HIS \$2,815.20 BILL WITH THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Secretary Rios made a motion to approve Mr. C.L. Moss paying \$1,400 toward his \$2,815.20 bill with the San Patricio County Navigation District #1 with the agreement if Mr. Moss tries coming back to the SPCND #1, he will have to pay the remaining balance owed and several quarters in advance. Commissioner Palmietto seconded the motion and the motion carried unanimously.

**5. CONSIDER AND ACT ON REQUEST OF MR. RUKS TO PLACE AN OUTDOOR STORAGE SHED AT HIS D-08 SLIP (BUILDING MEASUREMENTS: LENGTH 32.25" X WIDTH 53" X HEIGHT 45.5").**

Commissioner Palmietto made a motion to approve the request of Mr. Kenneth Ruks to place an outdoor storage shed at his D-08 slip (building measurements: Length 32.25" x Width 53" x Height 45.5"). Commissioner Attaway seconded the motion and the motion carried with Secretary Rios voting no.

**6. CONSIDER AND ACT ON A TIME CLOCK FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1 EMPLOYEES.**

It was consensus of the Commissioners to have Office Manager Stonebraker research time clocks for the SPCND #1 employees.

**7. REVIEW AND DISCUSS EVENTS TO BRING IN EXTRA REVENUE FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

After a brief discussion, Secretary Rios will research cost and location for possible boat trailer storage.

**8. REVIEW AND DISCUSS FUTURE IMPROVEMENTS OF THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

After a brief discussion, Secretary Rios will research cost on covered picnic tables and stationary barbecue

pits for West Harbor tenants.

9. **CONSIDER AND ACT ON THE HARBOR MANAGER'S REPORT.**

Harbor Manager Hale stated Cable Electric worked on power box for East Harbor Park; Shepperd Electric installed 5 meter loops for security cameras; Maintenance Technician David Trent quit without notice; installed new flooring in the men & women's bathroom and front room of office building; cleaned up wood left by railroad tracks and took to county; worked on electrical covers for D-08, D-10, E-05 and O-10; pumped at boat in slip D-30; installed support for C-13 power box; finished bench for women's bathroom at restroom/shower facility; removed trash around outside of Harbor Manager Building and cleaned out Harbor Manager Office so the new flooring can be put in.

No action needed.

10. **REVIEW AND DISCUSS TENANT'S ACCOUNTS RECEIVABLE AGING SUMMARY AND, OFFICE MANAGERS REPORT.**

Office Manager Stonebraker stated 4 Slips available; 3 - B Section & 1 - E Section; 124 Leases received; still need 21; Aransas Pass Yacht Club paid their 2019 Annual Fees on; Randy Mathews submitted his Certificate of Liability Insurance on 02/14/19 and is good until 02/12/2020; Tracy Blair and Peter Allen – were interested in the boats that were left at Navigation District.

11. **TENANT'S COMMENTS. (TENANTS COMMENTS IS INTENDED FOR MATTERS THAT ARE NOT SCHEDULED ON THE AGENDA. A RECORDING IS MADE OF THE MEETING SO PLEASE STATE YOUR NAME AND SLIP NUMBER.)**

There were none.

12. **REVIEW AND DISCUSS FUTURE AGENDA ITEMS.**

- Time Clocks
- Covered picnic tables & stationary barbecue pits
- Outdoor storage facility

13. **SECTION 551.074 – TO DELIBERATE THE APPOINTMENT, EMPLOYMENT EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF AN EMPLOYEE:**

- HARBOR MANAGER
- OFFICE MANAGER
- MAINTENANCE TECHNICIAN

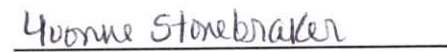
No Executive Session held.

14. **RECONVENE IN OPEN SESSION TO CONSIDER AND ACT ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION.**

15. **ADJOURNMENT.**

Chairman Attaway adjourned the meeting at 2:15 P.M.

  
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Board Secretary

  
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Office Secretary

Approved during the meeting held on 04/09/2019.