

A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, February 12, 2019 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman J.M. Attaway, Commissioner Richard Palmietto and Secretary Hector Rios were present. Also, present were Attorney Allen Lawrence, Commissioner Precinct #4 Howard Gillespie and Office Manager Yvonne Stonebraker. Harbor Manager James Hale was absent.

1. **CALL THE MEETING TO ORDER.**

Chairman Attaway called the meeting to order at 1:30 P.M.

2. **CONSIDER AND ACT ON REQUEST FOR A SETBACK IN THE 2019 ANNUAL RENT DUE FOR THE ARANSAS PASS YACHT CLUB.**

Aransas Pass Yacht Club (APYC) Treasurer Ross McElwee stated membership has dropped 57% from 135 members in 2009 to 58 members in 2019. He stated between 2009 and 2019, rent and insurance have increased 161%. He stated the APYC has added \$237,901 in Capital Lease Hold Improvements. Treasurer McElwee asked if the APYC could begin paying \$6,000 in 2019 with a 2% increase every year after 2019.

Secretary Rios asked why the APYC had lost so many members.

APYC Chairman Lyle Beavers stated some members were lost after Hurricane Harvey. He stated the APYC increased dues to \$450 and immediately lost 22 members. He stated with new blood coming in and increasing activities and lowering dues, the APYC could hopefully recover their members and then some.

Chairman Attaway made a motion to reduce the Aransas Pass Yacht Club annual fee to \$6,000 for 1 year and Commissioners will re-evaluate the annual fees in February 2020. Commissioner Palmietto seconded the motion and the motion carried unanimously.

3. **CONSIDER AND ACT ON REGULAR MINUTES OF JANUARY 8, 2019.**

Secretary Rios made a motion to approve the Regular Minutes of January 8, 2019. Commissioner Palmietto seconded the motion and the motion carried unanimously.

4. **CONSIDER AND ACT ON TREASURER'S REPORT FOR JANUARY 2019.**

Secretary Rios made a motion to approve the Treasurer's Report for January 8, 2019. Commissioner Palmietto seconded the motion and the motion carried unanimously.

5. **CONSIDER AND ACT ON AWARDED BID FOR ASPHALT REPAIR; DAMAGE CAUSED BY HURRICANE HARVEY AUGUST 25, 2019.**

Office Manager Stonebraker stated the SPCND #1 received 3 bids for asphalt repair; damage caused by Hurricane Harvey August 25, 2019. Bids received were 1DZ Enterprise, LLC for \$89,000; Garrett Construction - Option 1 for \$37,700; and, Garrett Construction - Option 2 for \$16,100. Brite Stripe submitted a letter stating they could not submit bid due to busy schedule.

Secretary Rios made a motion to approve Garrett Construction's - Option 1 bid for Asphalt Repair; damage caused by Hurricane Harvey August 25, 2019 for \$37,700. Commissioner Palmietto seconded the motion and the motion carried unanimously. (The SPCND #1 received \$17,686.64 from the Federal Emergency Management Agency. The SPCND #1 chose Garrett Construction Option 2 for \$16,100 for asphalt repair.)

6. **CONSIDER AND ACT ON AWARDED BID FOR FIRE LANE STRIPING FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Office Manager Stonebraker stated the SPCND #1 received 3 bids for Fire Lane Striping. Bids

received were: 1DZ Enterprise, LLC for \$6,000; Bright Stripe for \$1,227; and, Garrett Construction for \$450.00.

Chairman Attaway made a motion to approve Garrett Construction's bid for Fire Lane Striping of the SPCND #1 for \$450.00. Commissioner Palmietto seconded the motion and the motion carried unanimously.

7. CONSIDER AND ACT ON AWARDING BID FOR PARKING LOT STRIPING FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.

Office Manager Stonebraker stated the SPCND #1 received 3 bids for Parking Lot Striping. Bids received were: 1DZ Enterprise, LLC for \$5,000; Bright Stripe for \$750; and, Garrett Construction for \$700.00.

Secretary Rios made a motion to approve Garrett Construction's bid for Parking Lot Striping of the SPCND #1 for \$700.00. Chairman Attaway seconded the motion and the motion carried unanimously.

8. CONSIDER AND ACT ON AWARDING BID FOR SECURITY CAMERA RE-WIRING FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.

Office Manager Stonebraker stated the SPCND #1 received 2 bids for Security Camera Re-wire. Bids received were Cable Electric for \$4,663 and Shepperd Electric for \$4,125. The SPCND #1 requested a bid from Irving Electric, who could not bid due to obligation of a large on-going project and Durham Electric and bid was never submitted.

Chairman Attaway made a motion to approve Shepperd Electric for Security Camera Re-wire for the San Patricio County Navigation District #1. Secretary Rios seconded the motion and the motion carried unanimously.

9. CONSIDER AND ACT ON HARBOR MANAGER'S REPORT; TENANTS ACCOUNTS RECEIVABLE; AND, OFFICE MANAGER'S REPORT.

Harbor Manager Hale was in continuing education class and the report was given by Office Manager Stonebraker.

Harbor Manager Hale: worked on receiving bids for parking lot asphalt repair, fire lane striping, parking lane striping and rewiring for the security cameras; pavilions over 4 picnic tables completed by contractor; Restroom/Shower facility completed by contractor; SEA sign mounted on East Harbor Fish Cleaning Station; perimeter fence completed by contractor; pavilion over kiddie toys completed by contractor; sandbox repair completed by contractor; filled in holes on bulkhead by kiddie toys; painted and stained the SPCND office sign and worked on benches for the shower facility.

Tenants Accounts Receivable: 6 tenants have not paid their 1st quarter payments; 2 tenants are behind 2 quarter payments with boats chained; received 103 leases to date; 27 tenants have paid but not submitted their leases; and, Mr. C.L. Moss came by on 02-06-19 regarding his slip rental payment.

Office Manager Report: Restroom/shower Facility has been added to insurance property schedule and windstorm insurance; sent out Call Multiplier asking for leases and giving out codes for restroom/shower facility; slip electrical outlets need to be updated according to code; need to submit project extensions for Hurricane Harvey projects (deadline before extension is February 25, 2019); Candelario Torres submitted his Letter of Resignation and Texas Municipal League-Intergovernmental Risk Pool was notified; need to order a "Tenants Only" sign for the new restroom/shower facility.

10. TENANT'S COMMENTS.

There were none.

11. REVIEW AND DISCUSS FUTURE AGENDA ITEMS.

1) Security Camera Bids; 2) Time Clock

12. RETIRE TO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE CHAPTER 551:

No Executive Session.

551.074 – DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION: HARBOR MANAGER, OFFICE MANAGER & MAINTENANCE PERSONNEL.

13. RECONVENE IN OPEN SESSION TO CONSIDER AND ACT ON FINDINGS OF EXECUTIVE SESSION:

551.074 – DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION: HARBOR MANAGER, OFFICE MANAGER & MAINTENANCE PERSONNEL.

14. ADJOURNMENT.

Chairman Attaway adjourned the meeting at 2:24 P.M.



Board Secretary



Office Secretary

Approved during the meeting held on March 12, 2019.