

A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, December 11, 2018 in the Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman J.M. Attaway, Commissioner Richard Palmietto and Secretary Hector Rios were present. Also, present were Attorney Allen Lawrence, Harbor Manager James Hale and Office Manager Yvonne Stonebraker. Commissioner Precinct #4 Howard Gillespie was absent.

1. **CALL THE MEETING TO ORDER.**

Chairman Attaway called the meeting to order at 1:30 pm.

2. **CONSIDER AND ACT ON REGULAR MINUTES OF NOVEMBER 13, 2018.**

Secretary Rios made a motion to approve the Regular Minutes of November 13, 2018. Commissioner Palmietto seconded the motion and the motion carried unanimously.

3. **CONSIDER AND ACT ON TREASURER'S REPORT FOR NOVEMBER 2018.**

Secretary Rios made a motion to approve the Treasurer's Report for October 2018. Commissioner Palmietto seconded the motion and the motion carried unanimously.

4. **CONSIDER AND ACT ON SECURITY CAMERAS FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1.**

Secretary Rios made a motion to approve Estimate #1745 for \$869 to troubleshoot the SPCND #1 camera system to see what is and isn't working for the purpose of submitting an accurate bid for security cameras. (\$869 will be paid by SPCND #1 funds. Bid winner will be paid by TxDPS Grant Funds.) Commissioner Palmietto seconded the motion and the motion carried unanimously.

5. **CONSIDER AND ACT ON BONUSES FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1 EMPLOYEES.**

Commissioner Palmietto made a motion to approve a 40-hour bonus check for Harbor Manager James Hale; 30-hour bonus check for Office Manager Yvonne Stonebraker and a \$200.00 bonus check for Maintenance Helper David Trent. Secretary Rios seconded the motion and the motion carried unanimously.

6. **CONSIDER AND ACT ON APPROVING A 3% COST OF LIVING RAISE FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT EMPLOYEES.**

Chairman Attaway made a motion to approve a 2% Cost of Living raise for the San Patricio County Navigation District Employees. Secretary Rios seconded the motion and the motion carried unanimously.

7. **CONSIDER AND ACT ON APPROVING DEBS WEBS RATE INCREASE FROM #35.00 AN HOUR TO \$45.00 AN HOUR.**

Secretary Rios made a motion to approve Debs Webs rate increase from \$35.00 an hour to \$45.00. Commissioner Palmietto seconded the motion and the motion carried unanimously.

8. **CONSIDER AND ACT ON APPROVING AUTHORIZATION OF FIRE LANES FOR THE SPCND #1 AND APPROVING BIDS.**

Passed.

9. **CONSIDER AND ACT ON OBTAINING A POLICE VEHICLE FROM THE ARANSAS PASS POLICE DEPARTMENT.**

Secretary Rios made a motion to table. Chairman Attaway seconded the motion and the motion

carried unanimously.

**10. CONSIDER AND ACT ON APPROVING CLEAN GULF ASSOCIATION TO MOVE FROM SLIPS D-00 AND D-01 TO SECTION E AND RELOCATING PART OF THE FENCE FORE MORE ROOM TO BOARD THEIR VESSEL.**

No action.

**11. CONSIDER AND ACT ON REVISING THE SAN PATRICIO COUNTY NAVIGATION DISTRICT #1 LEASE AGREEMENT.**

Secretary Rios made a motion to revise the SPCND #1 Lease Agreement by adding "The San Patricio County Navigation District One can increase rates at their discretion." Commissioner Palmietto seconded the motion and the motion carried unanimously.

**12. CONSIDER AND ACT ON PLACING SPCND #1 FUNDS LOCATED IN NAVY ARMY COMMUNITY CREDIT UNION INTO A "CERTIFICATE OF DEPOSIT" ACCOUNT.**

Secretary Rios made a motion to authorize Commissioner Richard Palmietto to place the San Patricio County Navigation District #1 Funds located in Navy Army Community Credit Union back into a "Certificate of Deposit" account and getting the best rate possible with a reasonable amount of time. Chairman Attaway seconded the motion and the motion carried unanimously.

**13. CONSIDER AND ACT ON OPENING A TEMPORARY ACCOUNT AT VALUE BANK ARANSAS PASS FOR FEMA GRANT FUNDS.**

Secretary Rios made a motion authorizing Office Manager Yvonne Stonebraker to establish a temporary account for the Texas Department of Public Safety Grant Funds with Value Bank Aransas Pass. Chairman Attaway seconded the motion and the motion carried unanimously.

**14. CONSIDER AND ACT ON THE FY 2019 BUDGET FOR THE SAN PATRICIO COUNTY NAVIGATION DISTRICT.**

Chairman Attaway made a motion to approve the FY 2019 Budget for the San Patricio County Navigation District #1. Secretary Rios seconded the motion and the motion carried unanimously.

**15. CONSIDER AND ACT ON HARBOR MANAGER'S REPORT.**

Harbor Manager Hale repaired pier and steps on F-17; East Harbor Restrooms - changed fluorescent lights from tube bulbs to new LED square light and had BB Plumbing fix water heater; West Harbor Restrooms - John Felix needs to complete handicap ramp, Felix asked to begin in 2 weeks; repaired 3 water leaks in E Section; and, discussed codes for West Harbor Restrooms.

Office Manager Stonebraker stated no bids received for D-28; D-30; E-04 and O-01; West Harbor Restroom still needs: mirrors, trashcans, benches, shower curtains & rods, handicap rails for commodes, space heaters; soap dispensers; and, baby changing station; Candelario Torres out until January 7, 2019; and had the Texas Workers' Compensation Audit this morning with Sandra Jacobs, R Dylong & Associates, Inc.

**16. REVIEW AND DISCUSS TENANT'S ACCOUNTS RECEIVABLE AGING SUMMARY.**

Passed.

**17. TENANT'S COMMENTS.**

There were none.

**18. REVIEW AND DISCUSS FUTURE AGENDA ITEMS.**

1) Longevity pay; 2) Automatic locking doors for the East Harbor restroom; 3) Boat Angel for the

foreclosed boats in the SPCND #1 boat slips.

19. PUBLIC NOTICE IS GIVEN THAT THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY ELECT TO GO INTO EXECUTIVE SESSION ANYTIME DURING THE MEETING TO DISCUSS MATTERS LISTED ON THE AGENDA, WHEN AUTHORIZED BY THE PROVISIONS OF THE OPENING MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE. IN THE EVENT THE NAVIGATION DISTRICT COMMISSIONERS ELECTS TO GO INTO EXECUTIVE SESSION REGARDING AN AGENDA ITEM, THE SECTION OR SECTIONS OF THE OPEN MEETINGS ACT AUTHORIZING THE EXECUTIVE SESSION WILL BE PUBLICLY ANNOUNCED BY THE PRESIDING OFFICER:

There were none.

551.071 - CONSULT WITH ATTORNEY(S) INCLUDING MATTERS RELATED TO LITIGATION:

551.072 - DELIBERATION REGARDING REAL PROPERTY:

551.073 - DELIBERATION REGARDING PROSPECTIVE GIFT(S) OR DONATION(S):

551.074 - DELIBERATION REGARDING PERSONNEL MATTER; INCLUDING TERMINATION:

551.076 - DELIBERATION REGARDING SECURITY DEVICES AND SECURITY AUDITS:


551.087 - DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS:

20. UPON COMPLETION OF THE EXECUTIVE SESSION, THE SAN PATRICIO COUNTY NAVIGATION DISTRICT COMMISSIONERS MAY, IN AN OPEN SESSION, TAKE SUCH ACTION AS APPROPRIATE ON ITEMS DISCUSSED IN AN EXECUTIVE SESSION.

21. ADJOURNMENT.

Chairman Attaway adjourned the meeting at 3:05 P.M.

  
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Board Secretary

  
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Office Secretary

Approved during the meeting held on 01/08/2019.