

**THE SAN PATRICIO COUNTY
NAVIGATION DISTRICT NO. ONE
P.O. BOX 904
426 RANSOM ISLAND DR.
ARANSAS PASS TX 78335
Phone 361-758-1890**

The San Patricio County Navigation District No. 1 held an executive session and a regular meeting on June 13, 2017 at 1:30 p.m. located Harbor West Office Building, 426 Ransom Island Drive, Aransas Pass, Texas 78336.

Commissioners Jay Attaway, Richard Palmietto, Hector Rios, and Attorney Allen Lawrence were present.

Commissioner Attaway called the meeting to order.

Commissioner Rios moved to accept the minutes of the regular meeting held on May 9, 2017. Commissioner Palmietto seconded the motion. Commissioners voted aye unanimously.

Commissioner Rios moved to accept the treasurer's report for the month of May 2017. Commissioner Palmietto seconded the motion. Commissioners voted aye unanimously.

Commissioner Rios moved to table the two security cameras estimates by TKO Security at this time. Commissioner Attaway seconded the motion which passed unanimously.

No Action taken on item number 5 on the agenda.

Commissioner Rios moved to table the discussion on any necessary utilities for the new restroom/shower facility. Commissioner Attaway seconded it and the motion carried unanimously.

Commissioner Attaway moved to select Griffith & Brundrett, surveyors, to survey for a privacy fence to be located on the west end of the harbor, and to locate where

the water meters is on the platt. Commissioner Rios seconded the motion which passed.

Commissioner Attaway moved to contract with Durham Electric for \$900.00 dollars to place surge protectors in at the public restroom to help protect SPND security camera equipment. Commissioner Rios seconded the motion and it passed unanimously.

Harbor Manager's report: James reported that the C/D center pier needed to have D36 and E19 pilings changed according to the report from the underwater pile inspection done by James Twyeffort. James was instructed to contact Dock Express and Smart Docks to get an estimate on the replacement. A lengthy discussion on obtaining Wifi from Rockport Wi-fi was held. James said that one tower cost \$125.00 dollars and each additional tower was \$25.00 dollars more. Commissioner Palmietto moved to have James purchase two towers if there was no over usage fee involved. Commissioner Rios seconded the motion and it passed. James changed the life buoys in the A, B, and F sections. All locks changed in the F section and almost all tenants have keys. He worked in the C/D center pier gate to put in new chain link to prevent reaching through and unlocking the gate. James had been putting tow-away signs around the marina.

Tenant's comments: Bernard Corey wanted to know if he could acquire D28 slip before he decided to buy the sailboat that was for sale in slip D28. The Commissioners granted him the slip. He needs to sign a new lease and pay 2 quarters rent.

Tenant's accounts receivables: Refer to SPND Billing A/R Aging Summary
B-03 Kirsten Austin boat is in arrears of \$1,202.00. Now given 30 days to get her boat out and her fees are waived.
O-03 Shawn Miller is in arrears of \$926.00. Sailboat sailed away on April 20th day of rent due. Certified letter went out and if he does not pay within 10 days of notice the lease is terminated. It was decided to take him to small claims court to reclaim owed rent. Claim has been filed on 5/18/17 with the San Patricio County Justice of the Peace Precinct 6 just waiting for a court date.
G04- Brennan Driver was sent a certified mail return letter about paying for the damages to G03 piling within 30 days. The Commissioners said to terminate his lease and waive the damages to the piling and that to rent the slip out.
C04- Howard Wilcox is 1 quarter behind in paying rent and he will be discussed at the next meeting.

O-09 Mr. Torres is 1 quarter behind in paying rent and he will be discussed at the next meeting.

The Commissioners adjourned to an Executive Session wherein only the Commissioners and Attorney Lawrence were present. Following the Executive session, the Commissioners reconvened to an open session. Commissioner Attaway told the secretary that she was to list password codes for the computer for each Commissioner- me, Richard, and Hector. We want a set of keys to all the office's filing cabinets for each Commissioner in case the secretary isn't present and a Commissioner needs to get in. Further, the secretary is to teach the Harbor Manager how to make a credit card sale. The Commissioner's said that Ross McElwee doesn't need to be in her desk area unless he has been given permission. Commissioner Rios said he would speak to Ross concerning this matter.

The meeting adjourned.

Secretary, 